



Email: office@thefoundry.org.uk | Telephone: 0151 420 8837 | Website: www.thefoundry.org.uk

**School Year Group** - please indicate which year group your child is in.

Age 3 to Year 1  
*FDK Burst*

Year 2 to Year 6  
*FDK Fuse*

Year 7 to Year 13  
*FDY*

*Admin Use Only*

**Child's Details**

**First Name (s) \***

**Surname \***

**Date of Birth \***

**Address Line 1 \***

**Address Line 2 \***

**Town/City \***

**Postcode \***

**Gender \***

**Ethnicity \***

**Primary Language \***

**Current School \***

**Name of GP \***

**Name of Surgery \***

**Details of any disability, regular medication or medical problem, which may affect normal activity:**

**Any other concerns that you think we should be aware of:**

**Does your child occasionally live with another family member? (if yes, please give details)**

**Does your child have any involvement with social services?**

**Yes**

**No**

**If yes, please give the social workers name:**



## CONSENT & PERMISSIONS

I give permission for my child/ren to take part in the normal activities of this group. I understand that separate permission will be sought for certain activities and outings lasting longer than the normal meeting times of the group. I understand that while involved he/she will be under the control and care of the group leader and/or other adults approved by The Foundry Church lead team and that, while the staff in charge of the group will take all reasonable care of the children, they cannot necessarily be held responsible for any loss, damage or injury suffered by my child during, or as a result, of the activity.

Whenever medical advice or treatment is needed, the assistance of a GP or A&E Department of a hospital should be sought. The Children Act 1989 allows a doctor to provide any necessary treatment by doing 'what is reasonable in all the circumstances of the case for the purpose of safeguarding or promoting the child's welfare'. However, the parent/carer should be contacted and advised of the situation as soon as possible.

I recognise the obligation that The Foundry Church has to inform Halton Children's Services of any welfare or safeguarding concerns that they may have concerning my child.

### *Media/Photography*

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On occasion we may take photograph(s) or make a video recording of our activities which your child/young person may be involved in. We comply with the Data Protection Act 1998 and therefore permission must be granted by the parent/carer before any images of your child/children would be taken or used in our printed publications, on our website, or both. Please note that we will not include any personal details such as email or postal address and we will only use images of children who are suitably dressed.

If you **do not** wish for your child/young person to be included in media/photographs then please tick this box.

### *Communicating with young people - for FDY (year 6 to year 13) use only.*

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Young people often communicate via telephone, mobile, email, and the internet.

Do you give permission for our youth workers to communicate via these methods to your child?  
E.g. contact via email regarding changes to the programme/times.

I give permission for my child and the youth workers to communicate in the following ways:

Telephone

Mobile

Email

Internet

I also understand that the organisation cannot accept responsibility for the children's possessions or valuables whilst they are attending.

### *Consent*

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**Signature \***

**Date \***

**Print Name \***

The information on this form can only be completed by a carer or someone who has permission to act "in loco parentis" (in place of the parent). Please note all personal data will be held securely by the organisation and will remain strictly confidential. Your data will be stored on Fusion which is protected with SSL encryption. All physical forms will be destroyed securely after data has been transferred to Fusion. You have the right to request access to the personal data and supplementary information that is stored by The Foundry Church about you. This request must be made via The Foundry Church office, and we will provide this information within 30 days of your request. If you no longer wish for your child/ren to attend activities at The Foundry Church then you can also contact us to withdraw their/your consent and contact details, again this needs to be done via The Foundry Church office. Contact details for our office are in the header of this form.